

**Town of Somerset  
Transportation & Facilities Committee  
Meeting Minutes  
Tuesday, December 1, 2009**

Chairman Schachtner called the meeting to order at 9:10 a.m. Present were Germain, Demulling, Rauch, Schachtner, Pinska, Neumann and equipment dealers. Schachtner invited the equipment dealers to present their bids and much discussion followed. Equipment dealers left at 10:30 a.m.

Purchase of Truck Equipment: Motion by Demulling, seconded by Germain to recommend to the Town Board to purchase Burke Truck equipment for approximately \$68,500. Motion carried.

Mailbox Policy: Committee reviewed and amended the mailbox policy for consideration at the Town Board meeting December 2.

Assistance with Snow Removal/List: Committee will work on creating a part time snow removal assistance list at their January 5<sup>th</sup> Transportation & Facilities Committee meeting. Town Board agenda item for January 6<sup>th</sup>.

Ventilation for Town Hall Kitchen: Committee agreed kitchen needs ventilation. Brad Briggs/Shock-Ner Electric will be contacted.

Convene into closed session per WSS 19.85 (1)(c) Employee Review-Brian Pinska at 11:40 a.m. Motion by Demulling, seconded by Germain to convene into closed session per WSS 19.85 (1)(c) for Brian Pinska's 90 day orientation period evaluation. Roll call vote: Demulling-yes, Germain-yes, Rauch-yes, Schachtner –yes. Closed session at 11:30 a.m.

Motion by Germain, seconded by Demulling to reconvene into open session. Roll call vote: Demulling-yes, Germain-yes, Rauch-yes, Schachtner-yes. Open session at 12:15 p.m.

Motion by Rauch, seconded by Demulling to hire Brian Pinska as a full time, permanent employee effective December 8, 2009. Pension, vacation, holiday, sick benefits to begin January 1, 2010. Rate of pay remains at \$20.00 per hour.

Fire Dept. runs-Pinska will not be paid for time spent on fire calls, per consultation with US Dept. of Labor (Janice Brent 1-608-441-5221). Committee advised him to write in on his card or punch out when he chooses to go on fire calls. Town will release him for fire calls, but wants him to realize Town responsibilities should be a priority-especially in the event of a catastrophic emergency. Employee handbook will be amended concerning fire calls policy.

Meeting adjourned at 12:20 p.m.

Jeri Koester, Clerk