

**Town of Somerset
Transportation & Facilities Committee
& Special Town Board Meeting Minutes
Tuesday, July 6, 2010**

Call to Order, Roll Call, Approval of Previous Minutes: Chairman Schachtner called the meeting to order at 9:15 a.m. Present were Demulling, Plourde, Rauch, Germain and Schachtner, Pinska, and Neumann. Motion by Demulling, seconded by Rauch to approve the June 1st Minutes. Motion carried.

Old Business: Equipment update-new truck has not arrived yet. Schachtner stated we should call them to get an update. IH 986 Tractor has had problems with hydraulic pumps. Plourde inquired as to who was doing the repairs. Wiederin has been asked to help diagnose and fix; still not quite right. Road projects-discussion on 45th Street and putting up road closed/ railroad intersection signs for July 7. Videotaping/photos taken by Demulling and Rauch. Plourde suggested a spreadsheet for all road construction costs. Demulling talked to the residents on the north and south end about tree removal. Discussion on moving stop signs and T intersection sign. Discussion on culverts under 45th and Rice Lake Road. Schachtner reminded employees to get mowing done and to lock shop door when gone all day.

Road Maintenance Employee Handbook: Schachtner asked if the handbooks had been signed yet. Neumann and Pinska stated no and they wanted work/safety rules. Koester printed off the work safety rules. Schachtner advised to fill out the log books detailing the specific roads mowed and work done; read safety rules and sign handbooks. Discussion on safety videos. After receiving and reading the safety rules, Neumann and Pinska signed the road maintenance employee handbook revised June, 2nd and safety rules.

Consideration of Hiring Part-Time Heavy Equipment Operator: Motion by Germain, seconded by Plourde to hire Dan Garrison as part time, skilled heavy equipment operator. Motion carried.

Closed Session Per WSS 19.85 (1)(c) 6 Month Performance Review for Brian Pinska: Motion by Demulling, seconded by Plourde to convene into closed session per WSS 19.85 (1)(c) 6 month performance review for Brian Pinska – roll call vote: Schachtner-yes, Demulling-yes, Germain-yes, Rauch-yes, Plourde-yes. Closed session at 10:10 a.m. Neumann and Koester left the meeting.

Reconvene into Open Session: Motion by Plourde, seconded by Rauch to reconvene into open session at 11:30 a.m. Roll call vote: Rauch-yes, Germain-yes, Plourde-yes, Demulling-yes, and Plourde-yes, Schachtner-yes.

Determination on Wage Increase Requested by Pinska: Tabled until next month.

Motion by Schachtner, seconded by Rauch to adjourn. Meeting adjourned at 11:34 a.m.

Jeri Koester, Town Clerk