

**Town of Somerset  
Transportation & Facilities Committee  
Meeting Minutes  
Tuesday, April 6, 2010**

**Call to Order, Roll Call, Minutes:** Chairman Schachtner called the meeting to order at 9:00 a.m. at the Town Hall. Demulling, Germain, Schachtner, Pinska and Neumann were present. Motion by Germain, seconded by Demulling to approve the March 2<sup>nd</sup> Minutes. Motion carried.

**Old Business:** Update on back property deed correction-Brian Halling has completed the survey and the deed correction will be on the April County Board agenda.

**New Business- Equipment Update:** Leave equipment as ordered. Approval of invoice from Astleford International - \$81,140.00 for new truck. Motion by Demulling, seconded by Schachtner to recommend approval of the Astleford International invoice of \$81,140.00. Motion carried.

**Road projects:** Discussion on bidding, contracting with County or leasing equipment and hiring part-time help on major road projects. Motion by Demulling, seconded by Schachtner to recommend to the Town Board to lease equipment and hire a part time employee(s) for reconstruction projects this year. Motion carried.

**Seal Coating & Crack Filling:** Schachtner suggested trying the county for crack filling work. Also suggested AMZ on Seal coating on 180<sup>th</sup> Ave. and 80<sup>th</sup> St. Crack filling in River Hawk Ridge subdivision. Schachtner requested "Watch Children" sign for River Hawk Ridge. Demulling requested 89<sup>th</sup> St. road signs for middle of subdivision. Check on prices with County on blacktop.

**Request from Thomas Reinke:** Motion by Schachtner, seconded by Germain to recommend to the Town Board that Thomas Reinke's request for a waiver (at 1574-84<sup>th</sup> St.) to the galvanized steel culvert be approved, due to the specs and improvement to the quality of these culverts. Any person wanting to install a plastic culvert must provide the specs and request the waiver prior to installation. Motion carried.

**Request for 4 day work week (4-10 hour/days):** Schachtner stated he was not in favor of the four day work week. Germain stated during the planting season he would be in favor of the 4 day work week. Demulling not in favor of 4 day work week. Neumann stated he liked them and it was a perk the Town gave the employees. Pinska stated it would be good for mowing. Committee consensus was depending on project, "summer" to be determined by Chair (or Transportation & Facilities Committee). Continue with 5-8 hour/days.

**Consideration of amendments to Road Maintenance Employee Handbook:** Proposed amendments will be available for next meeting.

**90 day performance review for Brian Pinska (March 8):** Neumann and Koester left at 11:00 a.m. Schachtner recorded the Minutes. Committee reviewed Brian Pinska's job performance for the last 90 days. Some suggestions and recommendations were made.

Meeting was adjourned at 11:50 a.m.

Jeri Koester, Clerk

