

**Town of Somerset  
Town Board Meeting Minutes  
Wednesday, August 2, 2006**

Chairman Schachtner called the meeting to order at 7:05 p.m. Present were Germain, Gunderson, Demulling, Plourde and Schachtner. Motion by Plourde, seconded by Germain to approve the agenda. Motion carried. All members voted yes.

**Clerk's & Treasurer's Reports:** Motion by Demulling, seconded by Gunderson to approve the July 5<sup>th</sup> and July 18<sup>th</sup> meeting minutes. Motion carried. All members voted yes. Motion by Gunderson, seconded by Plourde to approve the July Treasurer's Report. Motion carried. All members voted yes.

**Fire/Rescue Commission Report-Perpetual Burning Permit:** Demulling read a report from Chief Belisle. July was a busy month. Discussion on building leak, cistern removal, post or barricade for front door, grants received, overhead ceiling fans in bay area, office specification sheet to be obtained from an engineer, and perpetual burning permit. Demulling will obtain a price on a block planter for front of hall. Motion by Demulling, seconded by Gunderson to approve a perpetual burning permit beginning January 1, 2007. Motion carried. All members voted yes.

**Building Inspector's Report:** Wert presented a sample resolution on swimming pool requirements. Motion by Plourde, seconded by Demulling to approve the July Building Inspector's Report. Motion carried. All members voted yes.

**Parks & Recreation Committee:** Gunderson reported survey results will be tabulated.

**Old Business-85<sup>th</sup> Street Reconstruction Project:** Design changes have been made to the plans after the July 18<sup>th</sup> meeting. Project is being advertised for sealed bids-due date August 10<sup>th</sup>. No Chapter 30 Permit needed. Construction easements need to be signed. Road right-of-way acquisition from LaMirande .076 acres and Bragstad .045 acres. Discussion on tree removal/replanting. Schachtner appointed Demulling as contact person for contractors and residents. September 1<sup>st</sup> is target start date. Utilities need to be moved out of right-of-way. Conan Young driveway issue needs to be addressed. Detour route has been submitted to DOT for comments. Schachtner will contact Town of Richmond for permission to detour on their road. Board scheduled a special meeting on Thursday, August 10<sup>th</sup>, 8:00 pm to open sealed bids and consider awarding project.

**Ruth Steiner-Website Implementation Update:** Steiner presented sample web pages and formats. Color schemes, cascading format, links, and photographs were some items discussed. Pages to be reviewed and edited by Board members prior to posting.

**Rita Lawson-Rustic Road Program Approval/Request for Signage:** Lawson presented an update on the recent state approval of Rustic Road #103 for the Town of Somerset, in cooperation with the Town of Farmington. Motion by Demulling, seconded by Gunderson to purchase four rustic road signs from the state for \$164.00. Motion carried. All members voted yes. Schachtner will contact DOT regarding signage on Highway 35.

**Humphrey Engineering/Pat Collova-Request Town take over 236<sup>th</sup> Avenue as a Town Road:** Roger Humphrey stated Collova has completed all four requirements stated in July 5<sup>th</sup> Minutes. Ron, Marlene and Jeremy Conlin were present to address the water drainage issue they had on their properties, especially Ron & Marlene Conlin's driveway. Digital photographs were reviewed and there was much discussion regarding ponding on driveway due to recent heavy rain. Pat Collova stated a

pond agreement has been signed and he will maintain the pond for three years. Marlene Conlin requested a written estimate on the cost to fix the ponding on her driveway. Germain and Demulling agreed to meet on site the following day with Conlins and Collova to work out a repair agreement. Motion by Demulling, seconded by Germain that the Town accept 236<sup>th</sup> Avenue as a town road contingent upon Collova and Ron & Marlene Conlin resolving the water drainage issue and repair. Marlene Conlin will submit a letter to Collova and the Town that she accepts the repair of the water going across her driveway-issue with the following three items: (1) rip rap, if needed (2) small holding pond (3) gravel over culvert. Motion carried. All members voted yes. .

**New Business-Resolution 2006-02 Fees for Direct Sellers Permits:** Motion by Plourde, seconded by Gunderson to set the Direct Sellers Permit fee at \$25.00 and the Investigation fee at \$25.00 and to pass Resolution 2006-02. Motion carried. All members voted yes.

**Discussion on Impact Fees and Obtaining an Engineer:** Letters were sent out to several engineers asking them to submit a portfolio and letter of interest to the Town.

**Emergency Operations Plan:** Motion by Gunderson, seconded by Demulling to pass the Emergency Operations Plan (EOP). Motion carried. All members voted yes.

**Resolutions 2006-03 to 2006-08:** Motion by Gunderson, seconded by Demulling to pass Resolutions 2006-03 Designation of the National Incident Management System, 2006-04 Line of Succession for Emergency Disaster, 2006-05 Municipal Disaster Proclamation, 2006-06 Request to St. Croix County for Disaster Declaration, 2006-07 Municipal Evacuation Proclamation, 2006-08 Proclamation to End State of Emergency. Motion carried. All members voted yes.

**Accu-Vote Maintenance:** Koester will check with County Clerk regarding a county-wide maintenance agreement and with Diebold regarding an in-house maintenance formal quote.

**Planning Commission Report-S & N Surveying/Mark Krieglmeier-3 Lot CSM:** Discussion on section of 150<sup>th</sup> Avenue being Town of St. Joseph road. Motion by Demulling, seconded by Germain to approve the 3 lot CSM for Mark Krieglmeier pending receipt of \$750.00 park fees. Motion carried. All members voted yes.

**Lenny Germain-Request for Special Exception Permit for Warehouse and Office for City Wide Insulation:** Germain presented detailed plans for a 30 X 40 single story office and attached 48 X 150 X 14 cold storage warehouse to operate an insulation business in CM & E Business Park. Signatures of several adjacent landowners were presented. Jim Kippes was present to discuss trees and trailers parked out front of building. Germain stated as business grows, trailers may be parked out in front; trees will be planted for screening. Motion by Gunderson, seconded by Demulling to accept the Special Exception Permit Request for Lenny Germain for City Wide Insulation was presented. Motion carried. Gunderson, Demulling, Schachtner and Plourde voted yes. Germain abstained.

**Other Announcements:** Joint Town & Village meeting-Wed., August 23, 7:00 p.m. at the Town Hall.

Meeting adjourned at 11:15 p.m.

Jeri Koester, Clerk