

**Town of Somerset
2007 Adjourned Board of Review
& Town Board Meeting Minutes
Wednesday, June 6, 2007**

These Minutes are unofficial until approved at July Town Board meeting.

2007 Adjourned Board of Review

Chairman Schachtner called the 2007 Board of Review to order at 7:00 p.m. Present were Germain, Gunderson, Demulling, Plourde and Schachtner. Due to the assessment roll being incomplete at this time, motion by Demulling, seconded by Plourde to adjourn to Wednesday, August 8, 7:00 p.m. Motion carried. All members voted yes. Motion by Gunderson, seconded by Plourde to adjourn. Motion carried. All members voted yes.

June Town Board Meeting

Chairman Schachtner called the meeting to order at 7:03 p.m. All present. The Pledge of Allegiance was recited. Motion by Gunderson, seconded by Plourde to approve the agenda as presented. Motion carried. All members voted yes.

Public Input: Rita Lawson presented the \$250.00 grant check from the St. Croix Valley Master Gardeners Association for the Old Town Hall. Lawson commended Melissa Tuura-Johnson for the beautiful garden.

Clerk's & Treasurer's Report: Motion by Demulling, seconded by Germain to approve the May Clerk's Report. Motion carried. All members voted yes. Motion by Gunderson, seconded by Plourde to approve the May Financial Report. Motion carried. All members voted yes.

Animal Control Report: May report was reviewed-two dogs picked up.

Building Inspector's Report: Motion by Plourde, seconded by Demulling to approve the May Building Inspector's Report. Motion carried. All members voted yes.

Fire/Rescue Commission Report: Demulling read a report from Chief Belisle. May resulted in 31 calls. 2008 F-350 brush truck has arrived. Tim Kunze has been selected to replace Jeff Kulibert's position in the department. Pea Soup Days Pancake Breakfast generated \$1,600.00 for radio fund.

Parks & Rec Committee Report: Gunderson reported on last three meetings, especially the meeting with the local sports group leaders. Groups concluded they would organize and work together to fundraise and contribute to fields. Statistics were presented-70% using youth facilities are Town residents. Lenny Germain and Bill Lawson are actively looking at land acquisition. Seven property owners have stepped forward so far. State grant applications due May 2008. Committee is presently at a standstill and four members have left. Schachtner asked Town Board members to review the proposed list of questions on the worksheet concerning land acquisition for July meeting. Suzanne Peebles of Stevens Engineers presented a proposal of \$3,500 for a Park & Rec Plan, not including grant writing.

Consideration of Hiring Stevens Engineers to Create a Park & Rec Plan: Motion by Plourde, seconded by Demulling to approve Stevens Engineers to create a Park & Rec Plan at a cost of \$3,500, plus reimbursable expenditures, with the expense coming out of the Town's Park Fund. Motion carried. All members voted yes.

Old Business-Suzanne Peeples/Stevens Engineers-Draft of Public Facilities Needs Assessment CIP Plan: Much discussion. Remove impact fees from 75th St. Public Hearing to be held in August, with date to be determined at July meeting.

Road Maintenance Employee Handbook: Attorney has reviewed. Motion by Gunderson, seconded by Plourde to approve the Road Maintenance Employee Handbook. Motion carried. All members voted yes.

New Business-Bob Irwin, Assessor-Discussion on Re-evaluation Timeline: Re-evaluation for 2007 deadline will not be met. Irwin suggested maintenance in 2007, with full re-evaluation finalized in 2008. Motion by Demulling, seconded by Plourde that the re-evaluation completion takes effect in 2008, with Board of Review to be held next July. Motion carried. All members voted yes.

Ruth Steiner-Somerset Legacy Alliance-Approval on Publicity/Reimbursable Expenditures for Old Town Hall: Plourde suggested the Town create an Old Town Hall Committee, with a Town Board member serving on the committee, to make a plan for the building's use and maintenance. Motion by Demulling, seconded by Germain to approve \$100.00 out of the general budget for the Somerset Legacy Alliance to use for reimbursable expenses for the Old Town Hall. Motion carried. All members voted yes.

Ruth Steiner-Consideration of Purchasing Additional Space for Website: Steiner explained that website host server is at capacity and additional megabytes should be purchased for website to run properly. Motion by Plourde, seconded by Gunderson to approve the monthly fee of \$19.95 for a 75MB increase on PressEnter site. Motion carried. All members voted yes.

John Gunther-Twin Springs Park Resident Concerns: Gunther stated Memorial weekend was worst on record for vandalism and problems at Twin Springs Park. A large amount of garbage was dropped off, which the Town road crew picked up. Suspicious vehicle traffic with possible drug activity. Catherine Gunther spoke about the parking problems and vandalism to many tires on vehicles parked. John Gunther spoke about narrowness of road and speed of traffic. "Do Not Park Anytime" sign has been moved. Gunderson will bring these issues to the attention of the Sheriff at the upcoming Public Protection meeting at the County. Germain presented towing fees from Somerset Auto Salvage. Discussion on contract with Sheriff and towing charges.

Greg Frey/Jim Miller-Driveway Easement Agreement Concerns-85th Street: Driveway easement agreement recorded on 9-18-06, with four conditions, was reviewed. The two parties got into a heated discussion regarding the maintenance and use of the shared driveway. Schachtner stated easement clarifies any disputes about snow removal, as it should be shared equally, and no blocking of driveway by either party. Schachtner reiterated Town did its part with the driveway (22' wide) and the driveway easement agreement, and the two property owners must communicate and resolve their disputes. Demulling asked the Minutes to reflect if either party has a problem, they should contact him.

Dan Bemis-Request to Store Fireworks on Property: Bemis is working on getting an ATF permit to store fireworks. Before an ATF permit can be obtained, Bemis needs a permit from the Town to store fireworks at his residence at 655 Lakeside Lane. Storage magazine is a locked container 10' X 40', with many regulations. Bemis is requesting a continuous permit for his business, due to it being year-round. Rauch stated many concerns regarding requested permit such as setbacks, proof of liability insurance, storage capacity, ATF requirements, site plan of property and business plan. Schachtner advised Bemis to draw up a plan and bring it into the Planning Commission. Demulling suggested adjacent landowner notification.

Town Hall & Fire Hall Renovations-Approval for Flooring Expenditure and Additional Front Door: Demulling suggested checking into concrete acid etching for entryway. Germain thought concrete sealant might work. Carpet samples for offices were reviewed. Motion by Schachtner, seconded by Germain to approve Option 2 for carpet, not to exceed \$17.50 per yard installed. Motion carried. All members voted yes. Demulling will obtain price on acid etching. Schilling to get the price for spray-on sealant. Discussion on installation of additional exit door. Motion by Plourde, seconded by Demulling to approve \$2,300.00 for an additional front door-painted. Motion carried. All members voted yes.

Planning Commission Report-Granberg Surveying/Vince Johnson-2 Lot CSM: Motion by Demulling, seconded by Plourde to approve the 2 Lot CSM for Vince Johnson. Motion carried. All members voted yes.

Determination of Fee Animal Shelter Will Charge for Reclaimed Animals: Motion by Gunderson, seconded by Demulling to have the animal shelter charge \$100.00 reclamation fee per animal. Motion carried. All members voted yes.

Approval of Liquor, Operator, Cigarette, Concessions, Tubing, Junkyard/Salvage Licenses for 2007/2008: Motion by Gunderson, seconded by Demulling to approve the list of licenses for 2007/2008 as presented. Motion carried. All members voted yes.

Town's Recommendation to County Regarding Sale of 50 Acres Adjacent to Government Center: Motion by Schachtner, seconded by Plourde to send a letter to County Administrator, Chuck Whiting, stating that the Town of Somerset is not in favor of the County selling any part of the 50 acres adjacent to the Government Center. Motion carried. All members voted yes.

Sealcoat Projects and Costs from Scott Construction: Schachtner will discuss sealcoat projects with road crew to determine priorities and costs.

Set Date for July Town Board Meeting (Due to 4th of July): Motion by Schachtner, seconded by Demulling to set the July Town Board meeting on **Tuesday, July 10th at 7:00 p.m.** Motion carried. All members voted yes.

Meeting adjourned at 11:43 p.m.

Jeri Koester,
Clerk

