

**Town of Somerset  
Town Board Meeting Minutes  
April 4, 2007**

**These Minutes are unofficial until approved at May 2<sup>nd</sup> meeting.**

Chairman Schachtner called the meeting to order at 7:00 p.m. Present: Gunderson, Germain, Plourde and Schachtner. Absent: Demulling. The Pledge of Allegiance was recited. Motion by Gunderson, seconded by Plourde to approve the agenda. Motion carried. All members voted yes.

**Clerk's & Treasurer's Report:** Motion by Germain, seconded by Plourde to approve the March 7<sup>th</sup> Minutes. Motion carried. All members voted yes. Motion by Gunderson, seconded by Plourde to approve the March Treasurer's Report. Motion carried. All members voted yes.

**Building Inspector's Report:** Motion by Plourde, seconded by Gunderson to approve the Building Inspector's Report. Motion carried. All members voted yes.

**Fire/Rescue Commission Report:** Chief Belisle presented a proposal for automatic mutual aid with New Richmond Fire Dept. to provide services to Star Prairie Town (County Road C, 80<sup>th</sup> St. to County Road H). Coverage would be for fire calls only, no EMS-approximately three calls per year. No fee has been determined, but discussion was on a per hour basis. Not beneficial for New Richmond Fire Dept. to serve Town of Somerset, as distance is too far. Doug Rivard commented on advantages and savings in homeowners insurance. Rivard stated Town of Star Prairie would pick up the cost of this service, which is expected to be minimal. Further discussion and consideration of approval at joint Town of Somerset & Village of Somerset meeting on April 25<sup>th</sup> at Village Hall, 7:00 p.m. In other business, Belisle reported brush truck would be arriving shortly. Current brush truck will be put out for bid. Money obtained used to offset equipment for new truck.

**Parks & Rec Committee Report:** Committee will be working on a plan and meeting on April 14<sup>th</sup> with different youth sports leaders to discuss needs.

**Suzanne Peeples/Stevens Engineers – CIP Plan Worksheet:** Park section was reviewed first. Fire Protection section was reviewed second. Town shop, municipal buildings and equipment were reviewed next. Road section was reviewed last. Planning Commission eliminated Town shop expansion. Increased tandem axle dump truck expenditure to \$150,000. Peeples stated Board needs to re-prioritize road projects and push them out for a longer number of years. Plourde suggested Board physically inspect the roads then discuss prioritizing roads with road crew before making a decision. Each road rating is based upon road condition and traffic volume. Board set 4:00 p.m. on April 11<sup>th</sup> as tentative meeting for physical inspection of roads.

**Resolution 2001-07 Disallowance of claim from Wisconsin Tax Solutions:** Resolution was reviewed and approved by assessor and Town attorney. Copies of resolution will be sent certified mail, with return receipt, to all property owners listed on exhibit A of the claim and Kevin Irwin of WI Tax Solutions. The 90-day time frame will be noted on the calendar. Motion by Plourde, seconded by Germain to support Resolution 2007-01 Disallowance of Claim by Wisconsin Tax Solutions for the reasons stated in the resolution. Motion carried. All members voted yes.

**Draft of Road Maintenance Employee Handbook:** Schachtner presented the draft handbook and asked Board to review and offer changes. Attorney will review. Next month agenda item.

**Kathy Pelnar-Humane Animal Control Service for Town:** Pelnar discussed her services with the Board. She is licensed and insured. Pelnar provides 24-hour animal control, plus emergency pick-ups. Some complaints are handled by telephone or warning letters are sent. Pelnar charges a \$275.00 six-month retainer fee, plus \$45.00 per animal pick-up and mileage. Woodbury Animal Shelter charges Town's fees plus their own. Pelnar would provide a report for each monthly meeting. Schachtner and Koester will work on a contract. Motion by Gunderson, seconded by Plourde to go into contract for animal control with Kathy Pelnar/Humane Animal Control Service and sign contract at April 11<sup>th</sup> special meeting. Motion carried. All members voted yes.

**Open Sealed Bids for Phase I, Phase II and Phase III of Interior Modifications to Town Hall and Fire Hall Offices and Consideration of Awarding Contract for Bid:**

1. Frier's Electric and Heating bid for HVAC only is \$2,295.00.
2. J.A. Lange Construction, Phase I \$28,429.75 Phase II \$27,690.58 and Phase III \$53,387.27. Insurance and bond included.
3. Gaylen Schilling Construction, Phase I \$26,000; Phase II 23,700.00 Phase III \$49,500.00. Insurance and bond included.
4. Collova Bros. Addition & Decks, Phase I \$21,800, Phase II \$27,000; Phase III \$48,000-with notation that countertops are not included. No bond-Cashier's Check for \$2,500.00.
5. Gale Construction, Phase I \$23,784.00 Phase II \$32,350.00, Phase III \$56,134.00 Insurance and bond included.

Motion by Germain, seconded by Gunderson to deny opening the bid that came in past the March 30<sup>th</sup> deadline. Motion carried. All members voted yes.

Motion by Plourde, seconded by Gunderson to award the contract for Phase III to Gaylen Schilling Construction for \$49,500 per WSS 60.47 that any project over \$25,000 must be awarded to the lowest responsible bidder. Motion carried. All members voted yes.

**Somerset Legacy Alliance-Commemorative Brick Pavers:** Order form including disclaimer and historical information was presented. Town Board to approve bricks in batches of 20. Motion by Schachtner, seconded by Plourde to support the commemorative brick paver project and approve all pavers before being engraved. Motion carried. All members voted yes.

**Somerset Library-Request to use Town Hall:** Motion by Plourde, seconded by Gunderson to approve the library's use of the Town Hall on Saturday, May 12<sup>th</sup> for the walk-a-thon. Motion carried. All members voted yes.

**John Coughlin/Bass Lake Rehabilitation District-Request for No Parking Signage and Ordinance:** Concerns about peak use of lake on mid-Saturdays and Sundays. Lake capacity is increasing during peak times. Enforcement of no parking along road by public access would limit over capacity usage and protect the safety of the boating public. Plourde confirmed currently there are "No Parking" signs on north side of 153<sup>rd</sup> Ave. and "No Parking" signs on both sides of 75th Street half way up the hill. Ron Laumeier spoke on his concern about parking on both sides of the road with farmers using area, emergency vehicles and safety of children. Schachtner concerned about enforcement of "No Parking" signs. Coughlin stated Sheriff can't enforce Town's ordinance unless Town has a contract with them. Gunderson stated if Bass Lake Rehabilitation District has contract to patrol the water, that officer could report the parking issue to the County Sheriff. Schachtner stated he had inquired with Hillstead about hiring a part-time deputy for enforcement in summer and on

weekends. Discussion on Town going forward with hiring a part-time police officer for patrolling during peak weekends. No action taken.

**Planning Commission Report-Discussion on Town Subdivision Ordinance Draft:** First 35 pages of major and minor subdivision design standards, without conservation design, are ready for review. Rauch asked for Town Board input and review.

**Other Announcements:** Annual meeting, April 10<sup>th</sup>, 7:00 p.m.; Special meeting with Suzanne Peoples/road inspection & animal contract approval, April 11, 4:00 p.m.; Joint Town & Village meeting April 25<sup>th</sup>, 7:00 p.m. at Village Hall.

Meeting adjourned at 10:00 p.m.

Jeri Koester, Clerk