Town of Somerset Major subdivision flow chart

Get worksheet from Town of Somerset Clerk
Fill out worksheet
Contact Planning Commission Secretary to be placed on agenda by Friday before 3rd Wednesday

Somerset Planning Commission meeting
Concept Plat Review
3rd Wednesday of each month
pay fees,
Information needed;
Name of developer, surveyor and addresses.
Telephone numbers, address of parcel, details of proposal
Adjacent landowner notification: letter sent to, certified return receipt
Letter from St. Croix County verifying zoning of parcel
No vote taken. Recommendations for improvements given.

Somerset Town Board meeting
Concept Plat Review
1st Wednesday of each month
No vote taken. Recommendations for improvements given.

Somerset Planning Commission meeting
Preliminary Plat Review
3rd Wednesday of each month
Board action (approval or denial)

Somerset Town Board meeting
Preliminary Plat Review
1st Wednesday of each month
Board action (approval or denial)
If denied return to Planning Commission

Somerset Planning Commission meeting
Final Plat Review
3rd Wednesday of each month
Board action (approval or denial)

Somerset Town Board meeting
Final Plat Review
1st Wednesday of each month
Park fees to be paid
Final sign-off of plat
Board action (approval or denial)