

Town of Somerset Plan Commission

December 16 2009

Minutes

7:55-9:40

Present: Larry Rauch, Chair; Sherrill Schottler, Secretary, Paul Boerger, Craig Letourneau, Doug Plourde

Absent: Miles Wittig

Meeting called to order 7:55 pm PC Meeting delayed due to special Town Board Meeting

Agenda: Under New Business Rauch added Land Use Designation. Plourde moved, Letourneau seconded motion to approve revised agenda. Motion Passed.

Minutes of November 18 2009 were reviewed, Plourde moved, Boerger seconded motion to approve minutes. Motion Passed.

Concerned Township residents: Plourde expressed concern that it is important we find diverse participants to serve on the Plan Commission.

Old Business

Rauch gave report from Town Board Meeting: Brian Wert is trying to put together a manufactured home ordinance. Rest of news can be gathered from the published newspaper report.

Park and Rec Committee: Group is working on prairie restoration at the new park site. Group will meet January 14, 2010 12:30 PM, with Shawn Schottler, prairie restoration specialists, and appropriate DNR officials to determine what is the best procedure.

Rezoning worksheet: Boerger The guidelines were reviewed. See enclosed memo guidelines., Plourde suggested something more be added to the section on adjacent landowner notification. Letourneau agreed to work with Boerger on developing language to clarify the landowner notification procedure. These guidelines will be reviewed again at the January meeting.

Special Exception worksheet will be worked on by Letourneau

Ordinance Codification – preferences of which group to go with was discussed. More specific direction will be taken in January.

Other: Special exception permit for Monea Johnson – approved at County with some specific conditions: see enclosed attachment.

New Business

Following item needs to be added to agenda in future under new business:
County notifications will be the heading.

Develop candidate selection process for Plan Commission.

Letourneau suggested that when candidates are being considered it would be helpful if they attended two or three meetings to get a sense of what the Plan Commission is and does. Rauch will review the Plan Commission handbook to see if there are application guidelines and will check with the Towns Associations to see what may be available there. Rauch will give information to Plan Commission and PC will work on developing an application at the January 2010 meeting. Letourneau will work on developing application guidelines and present them at the January meeting.

Schottler inquired about readjusting the meeting time back to 7 pm. Schottler moved, Plourde seconded motion to adjust meeting time to 7 pm with Land Division to remain at 8 pm. Motion passed **January 20 2010, meeting will be 7 pm.**

County Enforcement: County is now beginning to enforce several ordinances: specifically regarding accumulation of junk on various properties.

There being no further business Letourneau moved, Plourde seconded motion to adjourn. Meeting adjourned 9:40 pm

Respectfully submitted
Sherrill Schottler, Secretary