

## Town of Somerset Plan Commission

**July 15, 2009**

**Minutes**

**7:30-8:45**

Present: Larry Rauch, Chair; Sherrill Schottler, Secretary; Paul Boerger, Craig Letourneau, Doug Plourde, Miles Wittig

Absent: Peter Johnson

Meeting called to order 7:30 pm.

Wittig moved, Letourneau seconded motion to approve agenda. Motion passed.

Minutes of June 17 2009 were reviewed. Boerger moved, Letourneau seconded motion to approve minutes. Motion passed.

There were no concerned town residents present.

### **Old Business**

Report by Rauch from Town Board meeting. Sign issue regarding THE HIDEWAY were discussed. The County has issued a notice of violation for an off premises sign. Signs need to be removed by July 31 2009. The Hideway had erected signs without permits. See copy of letter from County. Building permit requests are almost nonexistent.

Park and Rec Committee report: Boerger had nothing new to report at this time.

Land Division Worksheet: Rauch sent out last week the general guidelines and references sheet for review by the PC. This review worksheet is for use by the Plan Commission when reviewing a subdivision request. Rauch is looking for someone to review the rezoning section and someone to make a revision of the existing worksheet for developer. Boerger agreed to work on the check list for the guidesheet regarding rezoning requests. Plourde is working on the ordinance review; Letourneau volunteered to work on subdivision worksheet review.

Ordinance Codification – Plourde has submitted all the current ordinances to Ellen Fox of Municode, in the step of request for quote. A request for quote will be going to another company for comparison sake.

Comprehensive Plan review: no progress at this time. Rauch will try to contact Jay Tappen before the August meeting.

Other: Informational meeting regarding the proposed new Stillwater Bridge will be held July 16, Somerset High School, 5-7 pm.

## **8:00 pm Land Division Rezoning and Special Requests**

20 acre 2 lot CSM at 2348 89<sup>th</sup> St. New Richmond for Will and Peggy Grubbs by Ed Flanum, Northland Survey PO Box 152 Amery WI. Notification from county regarding parcel zoning was presented. Worksheet with fee paid was presented. Letter notifying adjacent landowners along with certified return receipts was presented. CSM showing lot 1 and lot 2 was presented. CSM review showed that there is a concern about the placement of the proposed shared driveway and the PC needs to have the recommendation from the county review, there also needs to be some professional recommendation concerning the ability to drive over the pipes for the mound system, the contiguous buildable area needs to be shown on lot 2. Plourde moved that the approval of this CSM be tabled until PC has the report from the county concerning these items. Letourneau seconded motion. Motion passed.

20 acre 2 lot CSM at 50<sup>th</sup> St and 222<sup>nd</sup> ave. Somerset. Presented by Ed Schachtner 2210 St. Somerset. Schachtner presented a note telling that he verbally notified the adjacent landowners but no certified return receipts or letter notifying landowners was presented. The worksheet was presented. The notification from the County was presented. After discussion and review Ploured moved to approve the CSM pending these changes: the current 66 foot easement on lot 1 should be part of lot 2 and 50 foot road setback should be shown on 50<sup>th</sup> St and 222<sup>nd</sup> Ave of lot 1. Letourneau seconded motion. There being no further discussion motion passed.

There being no further business Plourde moved, Letourneau seconded motion to adjourn. Meeting adjourned 8:45 pm.

Respectfully submitted  
Sherrill Schottler Secretary