

Town of Somerset Plan Commission

February 17, 2009

Minutes

7:00-8:15

Present: Larry Rauch, Chair; Sherrill Schottler, Secretary; Paul Boerger, Craig Letourneau, Doug Plourde, Miles Wittig

Meeting called to order 7:00 pm. Agenda was reviewed. Wittig moved, Plourde seconded motion to approve agenda. Motion passed.

Minutes of January 20 2010 were reviewed. Letourenau moved, Boerger seconded motion to approve minutes. Motion passed.

There were no concerned Town residents.

Old Business

Report from Town Board meeting: Brain Wert, building inspector, is scheduled to give a report to the Town Board regarding the building permit fees. Some residents are confused about what the fees are supposed to be. Road projects for the coming year were discussed. What actually will happen will depend on costs. Special exception permitting process was discussed and will be looked at length later in this meeting.

Report from Parks and Rec Committee: Boerger attended the joint committee meeting. Boerger reported that Joe Jahnke has volunteered to do a soil study on the new Park site. He will conduct soil boring samples. The Town has entered into a 10 year agreement with the Fish and Wildlife Service to work on this site; specifically tree removal and planned burns at appropriate intervals. Lenny Germain will be the Town representative with the Fish and Wildlife Service. Jim Remers will be the representative from the Village. FWS will provide the funding for the controlled burns and tree removal.

Rezoning Worksheet and adjacent landowner notification: Boerger. Boerger gave each member a third draft of the guidelines. Discussion followed. Rauch reported information from the State regarding mandates on the changes in rezoning. At this time there is great confusion on the guidelines and procedures that need to be followed when dealing with a rezoning request. If someone in Somerset Township wishes to rezone property, their first step should be to contact County Planning and Zoning to get guidance on what the current rules and regulations are and how to proceed.

Special Exception Permitting process: Bottom line is that at this time there is no need for a Town approval. The permitting process is entirely in the hands of the County. Specifically see article from New Richmond News, February 11 2010. County is working quickly to write appropriate language for the issuance Special Exception Permits.

Ordinance Codification: Plourde. Town has decided to go with Municode for its planned Ordinance Codification. The expected time line for completion or ordinance review and codification is 14-18 months.

Plan Commission candidate selection process: Letourneau. Susan Sroka, 2316 55th St. Somerset, 247 5820, has been sitting in on this meeting and is considering being an applicant for the vacancy on the Plan Commission. Letourneau went through the suggested guidelines for candidate selection. See enclosure. These guidelines have been shared with the Town Board. Rauch suggested to Sroka that she look over the Comprehensive Plan which is available at The Somerset Public Library. Sroka will not be able to attend the March meeting but will be attending the April meeting. After reviewing the guidelines, the Plan Commissions agreed to adopt this procedure when making a selection to fill a Plan Commission vacancy. See the enclosed Candidate Application Guidelines.

New Business

County Notifications: The AquaMates 1519 23rd St. burned to the ground. They have now applied to move the office of the business into the home and store the chemicals in a separate building. The County granted the minor modifications to the home occupation request and when a new structure is built, AquaMates will have to conform to all the appropriate regulations.

Discuss changes in zoning approvals has already been covered.

There being no further business, Plourde moved, Wittig seconded motion to adjourn. Meeting adjourned 8:15 pm.

Respectfully submitted
Sherrill Schottler, Secretary