

**Town of Somerset
Ordinance 2006-03
Fire/Rescue Commission**

Section I: Fire/Rescue Department Officers

(A) Appointment: The Fire Chief and Assistant Chief shall be appointed by the Fire/Rescue Commission, following a survey of Fire/Rescue Department members, a review of training records, experience, and meeting other qualifications set forth by the Somerset Fire/Rescue Commission. The Fire Chief and Assistant Chief appointment will be for a period of two (2) years, subject to suspension or removal pursuant to law.

(B) Appointment: The Captain(s) and all other officers will be appointed by the Fire/Rescue Department and confirmed by the Fire/Rescue Commission following a survey of the Fire/Rescue Department members, a review of training records, experience, and meeting other qualifications set forth by the Somerset Fire/Rescue Commission. The Captain(s) and other officers shall hold office during satisfactory performance, subject to suspension or removal pursuant to law.

Section II: Appointment of Commissioners

(A) Residency; Quorum: The Fire/Rescue Commissions shall consist of (six) 6 citizens who are residents of the Village or Town of Somerset, four (4) of whom shall constitute a quorum, with a tie vote being a no vote.

(B) Composition: The Joint Commission members shall be:

(1) Town:

- (a)** One (1) Town of Somerset Board member.
- (b)** Two (2) Town of Somerset chosen at large, with terms starting alternate years.

(2) Village:

- (a)** One (1) Village of Somerset Board member.
- (b)** Two (2) Village of Somerset chosen at large, with terms starting alternate years.

(C) Confirmation: All Fire/Rescue Commission members appointed by each Board will be approved by the Board they are representing.

(D) Terms: The Boards of the Village and Town of Somerset shall appoint members annually at their first meeting in May, with approval of a full Board. Terms of appointments are two (2) years unless:

- (1) **Resignation:** Of members either from:
 - (a) Fire/Rescue Commission
 - (b) Board Member
- (2) **Suspension:** Or removal by Commission.
- (3) **Suspension:** Or removal from Office by Board.
- (4) **Term:** Of Board membership is completed.

(E) **Governance:** The Commission shall annually elect a Chairperson, Vice Chairperson and Secretary at its first meeting, following the May meetings of the Village and Town Boards.

Section III: Scope and Mission of Authority Specified: The provisions of Sec. 62.13, Wisconsin Statutes (except for the statutory optional powers) and all acts amendatory thereto so far as the same are applicable, are incorporated herein by reference and shall be effective in the same manner as set forth in full herein. In accordance with Sections 62.13 and 61.65, Wisconsin Statutes, the Fire/Rescue Commission shall have the following specific powers and authority:

- (A) To review and approve all those selected for employment by the Fire/Rescue Department.
- (B) To conduct hearings on discharge or disciplinary actions within the Fire/Rescue Department.
- (C) To review and approve all operations for the Somerset Fire/Rescue Department.
- (D) To establish and maintain ordinances governing the operation and conduct of members of the Somerset Fire/Rescue Department.
- (E) To conduct hearings and resolve complaints or conflicts filed against or from within the Fire/Rescue Department in the performance of their assigned duties.
- (F) To review all budgets and audits of the Somerset Fire/Rescue Department and make recommendations to the Village and Town Boards of Somerset for approval or disapproval.
- (G) To review and make recommendations to the Boards on approval or disapproval of equipment needs to perform the duties of the Somerset Fire/Rescue Department.

(H) To review and make recommendations on the contract between the Village and Town of Somerset for the funding and operations of the Somerset Fire/Rescue Department.

(I) To request a special meeting between the Village and Town Boards of Somerset for conflicts or emergencies that may arise.

(J) To sue or be sued where necessary to carry out an expressed power or duty.

Section IV: Rules of Procedures: The Fire/Rescue Commission shall, from time to time, make such rules and regulations as it may deem necessary to perform and execute the duties and powers vested in such Commission.

Section V: Authority of Boards: The supervision and management of equipment of the Somerset Fire/Rescue Department of the Village and Town of Somerset, is herein vested in the Somerset Fire/Rescue Commission. The Boards shall review and approve the salaries of the Chief and members of the Somerset Fire/Rescue Department.

Section VI: Record: The Somerset Fire/Rescue Commission shall keep a record of its proceedings.

Section VII: Somerset Fire/Rescue Commission Expenses: The Village and Town Boards shall approve all funds for compensation and for the expenses of the Somerset Fire/Rescue Commission that are deemed necessary to perform its duties.

Section VIII: Effective Date: This ordinance shall be effective upon its passage and publication, as provided by law.

Adopted this 6th day of September, 2006.

_____, Ed Schachtner, Town Chairman

_____, Shane Demulling, Town Supervisor

_____, Douglas Plourde, Town Supervisor

_____, Denise Gunderson, Town Supervisor

_____, Lenny Germain, Town Supervisor

Attest: _____, Jeri Koester, Town Clerk/Treasurer

Adopted: September 6, 2006

Published: September 14, 2006

